**About the role**

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| **Role**  Finance Business Partner Analyst (FBPA) | **Location and hours**  Bristol, 35 hours per week, minimum of 3 days in the office |
| **Band**  Band 2 | **Salary**  Competitive, plus benefits |
| **What you’ll be doing**  Reporting into the Finance Manager whilst working together with your Finance Business Partner (FBP) you will assist in the reporting, insight analysis, control, budgeting and forecasting processes of the overheads and customer support costs in your area.  The role is varied with month end requirements including accruals and prepayments, ledger reviews and analysis, ownership of GLs and Cost Centres within your area, ensuring the accuracy and understanding on MTD/YTD movements and sharing this with your FBP where applicable.  Preparing monthly reporting for your area including variance analysis, commentary, HoF and KPI packs. Working with the business to understand variances, historical and future trends for financials and headcount.  Preparing the capex matrix and maintaining capex policy for projects within your area and supporting in the preparation of business cases for key projects.  Playing a key role in the Annual Operating Plan (AOP) and reforecasts including 2FF and 4FF, Assisting the cost centre managers to input their budget and assisting the FBPs in preparing the final pack for review and sign off by execs. | |
| **About you**  You will be a motivated, self-starter who can manage multiple deadlines and can priorities tasks effectively. You will be comfortable communicating with stakeholders at all levels within the business and can remain calm under pressure. Ideally with management accountant experience.  You can effectively explain accounting principles to non-financial colleagues. You will need to be focused on timing and accuracy to deliver excellent service for your stakeholders.  Experience of using Oracle, Hyperion, OBIEE or other relevant finance systems will be an advantage. | |
| **Minimum criteria**  To be successful in this role, you’ll need   * Experience in an accountancy role * Can demonstrate knowledge of key accounting principles such as debits/credits, accruals and prepayments * Relevant exposure to varying levels of business stakeholders * Part Qualified (ACCA, CIMA etc)   **Who you’ll be working with**  As a FBPA you’ll be part of a team of 4 FBPA’s, reporting to a Finance Manager. Your main stakeholder will be your Finance Business Partner (FBP).  You’ll also be working closely with the Cost Centre mangers and Head of Functions (HoFs) within your area. | |
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| **We’re Motability Operations** | |
| **About us** We’re the company behind the Motability Scheme. We exist to deliver smart, sustainable solutions that improve our customers’ mobility in a fast-changing world. We’re the UK’s largest car leasing company and we help over 750,000 people get on the road.  We employ over 1800 people, across London, Bristol, Edinburgh, and Coalville. We know our people are key to our success, so we aim to create an environment that allows our employees to flourish. We look for highly motivated people with a combination of commercial sense and real enthusiasm to meet our customers' needs. | |
| **What we do**  We lease a wide range of tailored mobility solutions to people who receive of one of the Government’s qualifying mobility allowances. Our customers choose a car, Wheelchair Accessible Vehicle (WAV), scooter or powered wheelchair that best suits their needs. We take care of their insurance, breakdown, servicing and more, as part of our worry-free package.  At the end of the lease, our customers can exchange their vehicle for a brand-new model. Each year we sell and move around 200,000 cars. This makes us the largest supplier of single-source vehicles back into the used car market.  The Scheme has been providing affordable, worry-free motoring for over 45 years. We pride ourselves on delivering outstanding customer service, with an independent customer satisfaction rating of 9.6 out of 10. | |
| **How we work**  We work in a hybrid way. That means remotely for up to two days each week and in our great office spaces the rest of the time. This gives us a good work/life balance and lets us collaborate and deliver for our customers. [Visit our website](https://www.motabilityoperations.co.uk/careers/) to find out more.  We do our best to accommodate part-time and flexible working requests, where possible, to build on our culture of trust, empowerment, and flexibility.  **Our beliefs and values**  We believe in building a diverse workforce, where our people are empowered to attend work as their true selves. We encourage people from all backgrounds to apply.  We want to sustain a nurturing culture. And our people to be rewarded equally, regardless of race, national or ethnic origin, sexual orientation, age, disability, or gender.  Our values are at the heart of everything we do:   * We believe no one should be left behind à We find solutions * We believe we must take the lead à We drive change * We believe everything starts with the customer à We care | |
| **What we can offer you**   |  |  | | --- | --- | |  | **Pay**: competitive salary, with a yearly discretionary bonus, based on your performance | |  | **Holiday**: 28 days, and you can buy and sell days | |  | **Pension**: 15% non-contributory pension (9% during probation) | |  | **Health and wellbeing**: Private Medical Insurance cover available for all employees and free health screenings for over 50s. Life assurance at four times your basic salary, to give you ~~a~~ peace of mind. Free access to healthcare apps like Peppy, Unmind, and Aviva Digital GP. Mental Health Allies and an Employee Assistance Programme | |  | **Development**: A library of internal training on our myLearn platform | |  | **Family friendly**: We have competitive family leave policies | |  | **Diversity and inclusion**: We embrace the diversity of our people and empower them to come to work as their true selves. We want them to flourish and be rewarded equally. We have Employee Network Groups, and we pride ourselves on being inclusive and all our offices have first-rate disability access | |  | **Helping our community**: One volunteering day each year, and access to volunteering platform Neighbourly | |  | **Schemes**: Car Benefit Scheme for electric and hybrid cars. This means you can lease a brand-new electric or plug-in hybrid car, with insurance and more, for a fixed monthly amount. Cycle to Work Scheme. Employee Discount Scheme, to save money across lots of retailers | |  | **Other, voluntary benefits**: charitable giving, critical illness insurance, dental insurance, health and cancer screenings for you and your partner, discounted gym memberships and season ticket loans, free fresh fruit and snacks in the office | | |